



Intimate Care Policy for Churchill Pre-School

Intimate care at Pre-School may include:

- changing wet and/or soiled nappies and pull-ups
- changing wet and/or soiled clothing

Churchill Pre-School works to ensure that intimate care is provided with dignity and respect. We recognise the importance of privacy and discretion in dealing with intimate care, whether dealing with routine nappy changes or toileting accidents.

Intimate care at Churchill Pre-School will only be provided by staff who have up-to-date enhanced CRB/DBS disclosures. It will not be provided by students on work experience placements, by agency staff, or by visitors. Intimate care may be provided by long term team members who have up to date CRB/DBS disclosures, are key persons and approved by the Pre-School Leader/s as suitable to provide such care. This may include long term student or bank staff members with full valid DBS/CRB checks, who are known to the team and are familiar with this policy. Intimate care will normally be provided by the child's key person, buddy key person, or other familiar staff member, as this is in the best interests of children accessing our setting.

Staff will deal with children sympathetically and with kindness where toileting accidents occur, and will not act or speak to the child in any way that causes embarrassment or humiliation. Staff will reassure the child, whilst reminding them of the need to visit the toilet regularly. Staff must never be critical of children who have toileting accidents.

Staff will ensure that other children respect the privacy of the child concerned. Changing of wet and/or soiled nappies and/or clothing will be completed away from other children under hygienic conditions in the setting's toilet area using equipment provided and changing of nappies will always be conducted on a clean changing mat. Staff are required to following setting guidance including wear protective gloves and aprons and will bag any wet and/or soiled clothing to be taken home by the child's parent/carer. Surfaces will be hygienically wiped after use, and nappies will be disposed of in the outside bin. Records of accidents and associated changes of clothes and records of nappy changes will be maintained. Every change of a nappy/pull up/change of clothes/accident will be recorded in the setting nappy changing record.

Where appropriate, staff will explain to the child the need to be changed and will seek their co-operation. We will not forcibly change children or cause distress. Under exceptional circumstances where a child is very clear in their refusal to be changed by pre-school staff, we may telephone the parent/carer to attend pre-school to complete their child's intimate care.

Churchill Pre-School recognises the importance of working in partnership with parents/carers and other professionals in providing the best possible care for children who may need intimate care. The co-operation of parents/carers and professionals in providing information, consent and sufficient personal articles, e.g. nappies/pull-ups, wipes, cream (if appropriate) and sufficient spare clothing is crucial to us taking care of your child.

Parents/carers who have concerns about any aspect of intimate care being given at pre-school should speak to either of the Pre-School Leader/s Samantha Stone, or Danni King, the designated Safeguarding Officer, Samantha Stone, or the Pre-School Chair, Fran Yandell, immediately.

Policy date: 6th April 2016

Review date: 1st April 2017